

Nazarene Compassionate Ministries

Emergency Response Template

Emergency Coordinator(s)		
Cost of Project in \$US Dollars	Total Requested from NCM:	
Location	Specific Locations Church is Responding:	Local Church Involved in Response
	District:	Field:
Contact Information:	Email:	Telephone:

Submitted by:		Date Submitted:	
Approved by:			

1. Situation Report

Briefly describe the situation by explaining the following: (a) the specific disaster and (b) the needs the church is aware of (c) Who else is responding and (d) How the church is planning to respond. Use the table below:

<p>a). Describe the disaster <i>Is it a cyclone, hurricane, conflict, flooding, earthquake, tsunami, drought?</i></p> <p><i>Provide a reliable new source if available:</i></p>	<p>b). Describe needs the church is aware of:</p> <ul style="list-style-type: none"> • No. of people affected by the disaster? • What are people in need of most? E.g. Shelter? Food? Water?
<p>c). Who else is responding?</p> <p><i>The government? United Nations? NGOs? Other churches or faith communities?</i></p>	<p>d). In light of the needs the church is aware of and how others are responding, what specific need is the church addressing and why?</p> <ul style="list-style-type: none"> • Explain the rationale for the church's response

Additional Comments:

2. Initial Response to the Disaster

(a) Outline the main activities the church plans to carry out in order to meet some of the needs listed above: Include the type of activity, no. of people the activity is supporting and how the activity will be carried out. Please provide as much detail as possible. Important questions to ask before you begin!

- If we don't respond with this activity, will there be negative consequences? Is this activity necessary?
- How will you identify the people who need relief? How will you get it to the people who need it most?
- Is the target number of people realistic or should you help less people in a more significant way?
- How is the local church involved? Have they contributed financially? Will the church provide volunteers?
- Have you set a timeline? Relief should always be temporary!

Below are examples of typical relief efforts:

Food distribution; Water Distribution; Temporary Accommodation; Blanket Distribution; Group Counseling Sessions; Safe Spaces for Children

Specific Location	Description of Activity	No. of People who will benefit	Person/church Responsible	Cost of Activity
Example: ABCD	Example: Food Distribution: The church will distribute dry foods such as rice, beans, oil, bread, tea and sugar to families displaced by the disaster. These families were identified during the needs assessment carried out by the church in the aftermath of the disaster and are in desperate need of food relief. Detailed records will be kept of which families receive relief and on which date, in order to ensure that food is distributed as evenly as possible. We will collect all the food at the church and pack into bags and families will come to the church to receive the packages. Packages will be delivered to those who cannot come to the church themselves (elderly and disabled).	Example: 200 families	Example: Pastor ABCD	Example: \$5000 (approx. \$25 per family)

3. Response Budget:

Attach completed budget using Emergency Response Budget Template

3. Looking Ahead:

What do you see as possible projects for medium and long term response if needed? After immediate and emergency needs are met, what will assist the population in returning to their lives?

Possible projects can include: Disaster preparation activities, livelihoods programs to restore occupations, educational opportunities for displaced children, child safe spaces, trauma counseling activities...